

**Park City School District
September 17, 2013
Regular Session 4:00 P.M.**

Members present

Maurice Hickey, Michael Boyle, Nancy Garrison, Tania Knauer and Charles Cunningham.

Staff Present:

Ember Conley, Todd Hauber and Lorie Pearce

Meeting called to order at 4:00 PM

Board President Hickey called the meeting to order at 4:03 P.M. Member Garrison led the pledge of allegiance.

Consent Calendar

Member Boyle made the motion to approve the consent calendar as read. Member Garrison seconded the motion. Motion passed unanimously.

Closed Minutes of August 20 and September 3, 2013

Regular Session Minutes of August 20, 2013

Work Session Minutes of September 3, 2013

Account Payable Registers of August 15, August 19, August 26, September 3, and September 10, 2013

Personnel

June and August Revenue and Expenditures

Recommendations to Hire

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Gina Murakami	TSES/MPES	Speech Language Pathologist	Full-time
Angela Rohr	JRES/MPES	Special Ed. Teacher	Part-time
Jamie Sheetz	PCHS	Athletic Director/	Full-time

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<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Katherine Baake	TSES	Instructional Asst. II Reading	Part-time
Rachael Bibeault	JRES	Instructional Asst. I	Part-time
Trudy Bisel	Rover	Cook	Part-time
Jana Dalton	TSES	Instructional Asst. I	Part-time
Joe Dvorak	Comm. Ed.	Adult ESL Teacher	Part-time
Amparo Escorcio	Comm. Ed.	Instructional Asst. II Adult ESL Program	Part-time
Carmella Foote	PPES/JRES	Outreach Instructional Assistant	Full-time

Alexander Labertew	MPES	Instructional Asst. II Preschool	Part-time
Eliana Lambert	TSES/MPES	Outreach Instructional Assistant	Full-time
Julia Loughlin	TSES	Instructional Asst. I	Part-time
Susan Miles	TSES	Instructional Asst. II Special Ed.	Part-time
Randall Nigohosian	EHMS	Instructional Asst. II	Part-time
ESL			
Lauren Parrish	PCHS	Instructional Asst. II ESL	Part-time
Linda Pompoco	PCHS	Instructional Asst. II Special Ed.	Part-time
Diana Rodrigues	EHMS	Instructional Asst. II ESL	Part-time
Eyreka Smith	POOL	Water Aerobics Inst.	Part-time
Michelle Smith	EHMS	Instructional Asst. I	Part-time
Erin Soderborg	TSES/Comm. Ed.	ESL Instructional Asst. II	Part-time
Michael Stone	EHMS	After-School Teacher	Part-time
		Educational Technology Specialist	Full-time
Monique Straughan	Comm. Ed.	GED/Adult Ed. Teacher	Part-time
Karen Sullivan	JRES	Instructional Asst. II ESL	Part-time
Maria Villar	JRES	Instructional Asst. II ESL/Translator	Part-time
Lindsay Walter	Comm. Ed.	Adult ESL Teacher	Part-time

Monthly Reports

PCEA - Jim Fleming two district committees two district committee are up and running the endorsement committee and the school wide committee goals. Tim McConnell and PCEA Leadership traveled to each of the school to explain teacher evaluation process. Going to meet with Dr. Conley. Still concerned about class size at the secondary class size. concerned about DI class size at McPolin. A lot of problems with technology this year with Canvas and Powerschool.

PCCEA - Maryann stated that there is not a lot going on right now. Had a meeting last week and Dr. Conley attended. Both members and non members attended. Hard to get communication out. Concerned about negotiations with classified negotiation for this year. Gauging interest for members without insurance. Organizing take a Board member to work in the next few weeks.

EIG - Todd Hauber and Gayle Kilgore - Thanked Dr. Conley for being involved in the last negotiation meeting. Looking forward to a resolution to negotiations. Thanked Tim McConnell for the Guidelines. Gayle listed the employees that are currently serving as the executive committee members and reviewed the goals for EIG. EIG would also like to revisit the voting process for classified employees when it comes time for them to vote on a compensation package.

Student Council - Spirit week is next week. Working with Roger Armstrong on an antibullying resolution.

Superintendent Report – Superintendent Conley recognized Nicole Change, Sean Kinsman and Christian Labertew for their contributions to Park City School District.

During the month she has also attend the flag raising ceremony at McPolin Elementary, had the opportunity to meet with PCCAPS students, attended BoardDocs Conference and held a Community Forum on September 16 at Ecker Hill.

Reports

ACT and AP Assessment Presentation

Lyndsay Anderson presented the ACT and AP Assessment information for Park City High School. Lyndsay stated that the number of students taking AP courses has remained relatively constant over the past 4 years. Also the number of AP courses those students enroll in has increased by 12% since the 2010-2011 school year. Only 89% of students enrolled in AP courses took the end of year AP tests in 2013 compared to a 95% average the 3 years prior.

PCHS Participation Rates for 2013 included 278 test taken and 85% of graduating class took the ACT.

Tripod and Parent Survey Presentation

Dr. Tim McConnell, HR Director presented the Tripod Survey information to the Board. The Tripod Project for School Improvement collects and reports on student perspectives about teaching and learning. Each survey that a student completes pertains to a particular classroom and is organized around the Tripod 7Cs of effective teaching. Results are then reported at multiple levels of aggregation, including the teacher, classroom, school and district. This report contains actionable feedback from your organization's students. Recent research has established that the 7Cs help to predict not only student engagement—for example, effort and behavior—but also year-to-year gains in achievement on standardized tests. The district report is divided by grade level into Early Elementary, (k-2); Elementary (3-5); Secondary Middle, (6,7); and Secondary High, (8-12).

The process for Parent Surveys include:

Letters home with students

Email blasts through Scc's and PTA/PTSO

Posted on the Web

Left open for 6 weeks

Computers were set up at schools

For a report to be generated;

A teachers would need to have a minimum of 10 respondents to generate a full report

A teacher that generated <10 responses would generate an anecdotal report of only comments made by the parent, but no averages

Participation rates were low and very few reports were generated for teachers.

Discussion

Out of State Travel

Megan Zarnetske is asking permission to travel to Jackson Wyoming on March 3-7, 2014 with a group of 30 students. The Board will review this request again on October 22, 2013 for possible adoption.

Policies for Posting

Policy 9100 Recognizing Religious Freedoms has been discussed by the Board and is now on the agenda for posting.

Member Boyle made a motion to post Policy 9100 Recognizing Religious Freedoms with the addition of required forms being linked to the policy. Member Cunningham seconded the motion. Motion passed unanimously noting the absence of Board Member Knauer.

Policy 10025 Home School, Private Schools, Charter School & dual Enrollment has been discussed by the Board and it now on the agenda for posting.

Member Boyle made the motion to post Policy 10025 Home School, Private Schools, Charter Schools & Dual Enrollment. Member Cunningham seconded the motion. Motion passed noting the absence of Member Knauer.

Policies for Adoption

Policy 4006 Cash Management Procedures has been posted and is now before the Board for adoption.

Member Garrison made a motion to adopt Policy 4006 Cash Management as amended. Member Boyle seconded the motion. Motion passed unanimously noting the absence of Member Knauer.

Policy 2005 Board of Education Powers and Duties has been posted and is now before the Board for adoption.

Member Cunningham made a motion to adopt Policy 2005 Board of Education Powers and Duties. Member Garrison seconded the motion. Motion passed unanimously noting the absence of Member Knauer.

Policy 2030 Board Policy Development has been posted and is now before the Board for adoption,

Member Garrison made a motion to adopt Policy 2030 Board Policy Development as amended. Member Cunningham seconded the motion. Motion passed unanimously noting the absence of Member Knauer.

Policy 4005 Purchasing Procedures has been posted and is now before the Board for adoption.

Member Garrison made a motion to adopt Policy 4005 Purchasing Procedures as amended. Member Boyle seconded the motion. Motion passed unanimously noting the absence of Member Knauer.

Policy 11020 Fund Raising has been posted and is now before the Board for adoption.

Member Boyle made a motion to adopt Policy 11020 Fund Raising. Member Garrison seconded the motion. Motion passed unanimously noting the absence of Member Knauer.

Todd Hauber has reviewed Policy 11020 Fund Raising with secretaries, administrators, and the Board and it is now on the agenda for posting.

Member Boyle made a motion to post Policy 11020 Fund Raising. Member Cunningham seconded the motion. Motion passed unanimously.

Future Agenda Items

Member Cunningham – Club Sport Policy draft has been prepared and will be brought forward. Need to look at needs assessment

Member Hickey – Monthly reports will now include report from Board members

Public Comment

Julie Eihausen – Concerned about how policies are being discussed and adopted. Asking for input and not listening is not correct.

Adjourn

Meeting adjourned at 6:10 p.m.

Member Boyle made a motion to adjourn to Closed Session on September 30, 2013 at 1:00 p.m. for the purpose of discussing personnel. Member Garrison seconded the motion. Motion passed unanimously, noting the absence of Member Knauer.

Maurice Hickey, President

Michael Boyle, Vice President

Nancy Garrison, Member

Tania Knauer, Member

Charles Cunningham, Member

Todd Hauber, Business Administrator